

## GARDNERVILLE TOWN BOARD

### FINAL AGENDA

**March 2, 2004**

The **Regular** meeting of the Gardnerville Town Board will be held on Tuesday, March 2, 2004, in the Gardnerville Town Hall, 1407 Highway 395 North, Gardnerville, Nevada 89410, beginning at **4:30 p.m.** Copies of the agenda are posted at the following locations prior to the meeting day: Gardnerville Administrative Office, Gardnerville Fire Station, Gardnerville Post Office, Raley's Market, Scolari's Market, Gardnerville, Douglas County, Nevada and on the website <http://town.gardnerville.nv.us>. ALL ITEMS ON THE GARDNERVILLE TOWN BOARD AGENDA ARE SCHEDULED WITH POSSIBLE BOARD ACTION.

**NOTICE TO PERSONS WITH DISABILITIES:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Office in writing at the Town of Gardnerville Administrative Offices, 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**NOTICE RE: NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on this evenings agenda, and determines that each Rule which is on tonight's agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on tonight's agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Every attempt will be made to follow the above schedule. However, actual times may vary due to the amount of discussion to be covered. The Board reserves the right to take items in any order to accomplish business in the most efficient manner.

#### **Call to Order – Pledge of Allegiance-Tom Cook**

**Approval of the Agenda,** With Board Action to Approve; and to Incorporate in the Motion for Approval of Agenda the Motion Set Forth in Standard Policy No. 7 Regarding Business Impact Statements.

**Approval of Previous Minutes-**     **February 3, 2004 Regular Board Meeting**  
   **February 13, 2004 Special Board Meeting**  
   **February 18, 2004 Annual Planning/Budgeting Workshop**

**Discuss Good News in Gardnerville**

**Public Comment on Any Item Not on Tonight's Agenda-No Board Action**

### **CONSENT CALENDAR**

Consent items may be pulled at the request of Board Members wishing to have an item or items further discussed. When items are pulled for discussion, they will be automatically placed at beginning of the Administrative Agenda. All items shall include discussion and possible action.

Motion to approve consent calendar.

### **TOWN DEPARTMENTS**

1. Approve Health and Sanitation Monthly Report
2. Approve Public Works Monthly Report
3. Approve Parks and Recreation Monthly Report
4. Note completion of Heritage Park Pavilion, Bid No. 2003-05.
5. Approve Town application for a Special Event/Street Closure for a Cinco De Mayo event to be held May 1 and 2, 2004 at the Country Carousel/Rancho Grande on Main Street and waive the \$100 Town application fee.
6. Recommend approval of the Douglas County Outdoor Festival Entertainment Event application to the Board of County Commissioners for the above agenda item.
7. Approve Town application for Special Event/Street Closure for a Main Street Event Car Show on August 20, 21, and

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- 22, 2004 from the Valley Cruisers Car Club Association and waive the Town application fee.
8. Recommend approval of the Douglas County Outdoor Festival Entertainment Event application to the Board of County Commissioners for the above agenda item.

### **CORRESPONDENCE**

9. Correspondence received by Town.

### **TOWN MANAGER**

10. Approve Claims for February 2004
11. Approve Budget Transfers

### **125<sup>th</sup> BIRTHDAY COMMITTEE**

12. Approve activities for February 2004

### **ADMINISTRATIVE AGENDA**

**IF ANY ITEMS WERE PULLED FROM THE CONSENT CALENDAR, THOSE ITEMS WILL BE HEARD AT THIS POINT**

### **PROCLAMATIONS**

13. Discussion and possible action on Proclamation 2004-01 in honor of the Town's 125<sup>th</sup> Birthday on April 5, 2004.

### **TOWN BOARD**

14. Discussion and possible action on a quarterly update from the Gardnerville Town Water Company (approx 5 minutes).
15. Discussion and possible action on a quarterly update from the Gardnerville Business Association (approx 5 minutes).

### **APPOINTMENTS**

16. Discussion and possible action on DA 03-154, a request for a design review for a 50-unit apartment complex in the MFR (Multi-Family Residential) located at the end of Hussman Avenue, West Ridge Homes, Incorporated, applicant, APN #1320-32-801-001, -023, -024, and -025 (approx 30 minutes).
17. Discussion and possible action regarding the temporary not to exceed six-month use of the Gardnerville Branch Jail by the 20/30 Club. (Requested to be on agenda by the 20/30 Club, approx 10 minutes).

### **TOWN ATTORNEY**

18. Monthly Report of Activities (approx 5 minutes).

### **TOWN ENGINEER**

19. Update on Town projects (approx 5 minutes).
20. Discussion and possible action on an update of the Main Street Lighting Project, Bid No. 2003-06 (approx 5 minutes)

### **TOWN MAINTENANCE FOREMAN**

21. Monthly Report of Activities-verbal (approx 5 minutes).

### **NEVADA LEAGUE OF CITIES AND MUNICIPALITIES**

22. Discussion and possible action on possible bill draft requests and other positions of the League in preparation for the next legislative session (approx 10 minutes).

### **TOWN MANAGER**

23. Monthly report of Activities (approx 5 minutes)
24. Discussion and possible action on the Tentative Budget for the Fiscal-Year 2004-2005 Town Budget (approx 15 minutes).
25. Discussion and possible action on a professional services proposal from Oxoby Architecture for services with the Gardnerville Branch Jail project (approx 5 minutes).
26. Discussion and possible action on allocating budget resources to the printing of a book on the history of Gardnerville's commercial buildings being prepared by the Douglas County Historical Society (formerly the Carson Valley Historical Society (approx 5 minutes).

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**MINTING OF COMMEMORATIVE MEDALLIONS AT THE STATE MUSEUM MARCH 26, 10:00 AM TO 4:00 PM**

**HERITAGE PARK DEDICATION SUNDAY MARCH 28 at 12:00 NOON**

**125<sup>TH</sup> BIRTHDAY KICKOFF-MONDAY APRIL 5, 2004**

**4:00 PM-HERITAGE PARK**

**5-7:00 PM-CV MUSEUM RECEPTION**

**NEXT REGULAR TOWN BOARD MEETING APRIL 6, 2004**